**Better Business Cases™ Masterclass training programme**

**Privacy Notice**

NHS England are collaborating to provide the Better Business Cases™ training programme. In order to deliver this service, we process personal data about applicants. NHS England are data controllers for the purposes of data protection legislation. Details of these organisations as data controllers can be found at:

<https://www.england.nhs.uk/contact-us/privacy-notice/>

Following the [Naylor Review of NHS Property & Estates](https://www.gov.uk/government/publications/nhs-property-and-estates-naylor-review) and the [Government response to the Naylor Review](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/677477/Government_response_Naylor_Review_January_2018.pdf), NHS England are committed to training staff across the NHS to write better business cases. Trainees will acquire skills to ensure that their business cases are right first time and can be approved more quickly to enable delivery of projects.

This will assist NHS England in complying with their aim to support organisations and systems in order to ensure robust business cases are produced which support investment of Government capital to provide NHS infrastructure.

The training is being provided by NHS England.

We will process your personal data for the management of the programme and in particular:

* to review uptake
* to invite you to participate in future training events e.g. the Practitioner course
* to enable networking with other delegates
* to facilitate participation in any related information sharing opportunities;
* to audit how the training provided impacts on the overall ability of ICSs and STPs to develop high quality business cases – this may involve staff in the Department of Health and Social Care, NHS England contacting you directly for feedback.

The information we will process includes:

* your contact details (name, organisation, job title, email address)
* course data (level)
* project / programme of work you are undertaking
* event attendance data (location, date, time, attended).

We collect your personal data from:

* training registration forms
* attendance lists and feedback forms at our training events.

The information may be shared with

* individuals that have received training on the programme
* officials in the Department of Health and Social Care, NHS England, for the audit purposes described above.

You can unsubscribe from our mailing list, or request that your information is not shared as described above by contacting [mlcsu.nhsenglandbbc@nhs.net](mailto:mlcsu.nhsenglandbbc@nhs.net)

The legal basis for NHS England to process your personal data for the purposes of the Better Business Case masterclass training programme is Article 6(1)(e) – “…exercise of official authority…”.