



# How we can help you manage your payroll and transactional HR processing

## Accurate and seamless service

- We provide award-winning, seamless, accurate and timely payroll services to several healthcare organisations across the country, ranging from GP federations, through CCGs of varying size to trusts.
- We offer customers a one-stop shop for integrated services, including a complete payroll, pension and expenses package.
- Our flexible, experienced team provides responsive support to customers and their employees in pay-related matters and we operate auditable, robust processes.
- We utilise innovative web-based software to provide customers with an efficient, intuitive interface for submitting their payroll data.
- Where customers need to move their payroll service, we are also well qualified to help, having seamlessly transferred six primary care trust payrolls to nine CCGs in 2013 and subsequently merged several CCG payrolls as CCGs consolidate to support larger STP/ICS footprints.



**Customisable offering to suit customer requirements.**

## Transactional input of payroll supporting information

- In addition to payroll provision, we also provide a transactional data entry service, giving further support to customers who do not wish to undertake these activities themselves.
- This includes the accurate and validated input of employee starter, change and termination forms and absence records. Additionally, we can support customers in maintaining their records of staff training, professional registration, appraisal and personal development.
- This service can be procured in isolation should the customer have an existing payroll provider with whom they are satisfied. Alternatively, this service can be procured in conjunction with payroll provision to give a true single point of responsibility for payroll and associated services.

### Our one-stop shop includes

- Payroll
- Pension (NHS / NEST / Other Schemes)
- Expenses
- Maintenance of Employee records
- Recording of Absence Data

For more information on our products and services contact us today:

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Visit us [mlcsu.co.uk](http://mlcsu.co.uk)

